**INVOICE**

Date: \_\_\_\_\_\_\_\_\_ Invoice #: \_\_\_\_\_\_\_

Due upon receipt

**FROM:** (contractor information)

**Name:**

**Address:**

**City, ST Zip**

**BILL TO:**

Cesi Velez, Project Manager

WA CPS Program c/o Bonney Lake Police Dept.

18421 Veterans Memorial Dr. E.

Bonney Lake, WA 98391

|  |  |  |  |
| --- | --- | --- | --- |
| **Qty** | **Description** | **Rate** | **Amount** |
|  | **As a CPST Instructor – provide Renewal Class**  This class is designed to renew the certification for expired technicians who have stayed involved in CPS programs and activities and have monitored changes in the field by reading technical updates, attending other CPS classes, and working with non-expired technicians. It is an 8 hour class using the Certification Renewal Testing Course curriculum. CPST Instructor verifies technical skills through hands-on testing, and assesses CPS knowledge through an on-site written test. Class had a minimum of three participants.  \_\_\_-hour event, (city), (date of event)  (tax is based off of location of service) | TAX | $ |
|  |  | **TOTAL** | **$** |