

# CHILD PASSENGER SAFETY NEWS



June 10, 2025

## From Cesi Velez, Project Manager

*Thank you for your continued support to child passenger safety activities, resources, and services. Your work and dedication to the safety of child occupants is appreciated. Becoming a child passenger safety technician is in itself a challenging endeavor; retaining your certification and keeping your skills and knowledge up to date requires a special kind of passion and work ethic. THANK YOU!*

## WASHINGTON CHILD PASSENGER SAFETY SUMMIT

We are looking at hosting the next CPS Summit on the east side in 2026. Tentative dates and location: Wenatchee, June 16, 17, 18. In order to provide even more networking and program sharing for technicians throughout the State, consideration is being given to make the technician part 1.5 days. Save the dates to ensure your availability. My hope is to rotate the location every other year in order to increase attendance by technicians throughout the state.

What would you like to see on the agenda for the CPST Instructor Enrichment?

What would you like repeated or included to support technicians?

Send your recommendations to [velezc@cobl.us](mailto:velezc@cobl.us)

### IMPORTANT REMINDER:

Be sure you have submitted your travel expense report for the March 2025 WA CPS Summit in Tacoma. I will not be able to reimburse for costs after July 20th, 2025.

When a family is looking for a local resource for a seat check, remember to refer them to [www.wacarseats.com](http://www.wacarseats.com).



**Visit this site to ensure your contact information is up to date. Send Cesi any changes or deletions.**  
**[velezc@cobl.us](mailto:velezc@cobl.us)**

# CHILD PASSENGER SAFETY NEWS



There is only **ONE** car seat check form used in Washington for seat checks in order to receive support from the State CPS Program. It is the **National Digital Check Form V9**. You can find this form on the website at <https://wacarseats.com/technicians-resources/> in English and Spanish. You can also order pre-printed forms from the State Printer; just set up an account and place your order at [myprint.wa.gov](https://myprint.wa.gov).

As a child passenger safety technician, if using a hard copy during a seat check, you must input the information into the [National Digital Check Form](#) to record your activity.

As a nationally certified child passenger safety technician, you should have an account in the NDCF system. Create a user account and have a copy of your CPST certification card to submit. Each time you recertify, you will need to upload your certification card into the NDCF system. If you are struggling with getting used to the NDCF format, visit <https://www.cpsboard.org/ndcf/tutorial-videos/>. It has numerous tutorials that will help you with setting up an account, adding your agency, and much more.

**Your new NDCF account/profile** is initially blocked until it is reviewed and approved. You then will receive an automated email. In this email is a link to click on to access your account and reset your password. Your name and technician number will not populate on the NDCF until you have completed this step.

**TIMELY** input of your seat checks is critical to gathering data and activity reports. Many of you utilize a tablet for direct input into the system; while others prefer to use a hard copy then enter the data on your desktop. BOTH methods work and are acceptable. Ensure your data is uploaded to the system regularly to meet the following:

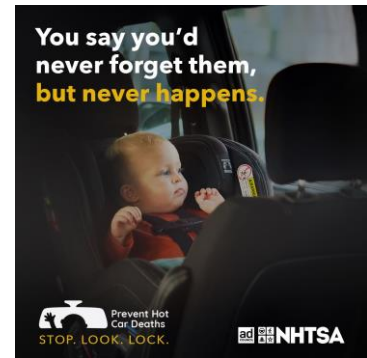
NDCF SEAT CHECKS	ALL DATA DUE TO SYSTEM
October, November, December	January 10th
January, February, March	April 10th
April, May, June	July 10th
July, August, September	October 10th

In addition to sharing yearly misuse data gathered from the NDCF system; there are quarterly reports available that share state, county and technician seat check data in addition to seats distributed. This information is provided using the “raw” data file. The “clean” data is not finalized until several weeks later due to the volume and care taken to ensure the information is accurate. I understand many of you have reporting to conduct on a regular basis. The raw data file will be generated on or near the 10th of the month following the quarters’ end; then placed on [wacarseats.com](https://wacarseats.com) under resources, car seat data.

# CHILD PASSENGER SAFETY NEWS

Thank you to everyone who participated in spreading the news about heatstroke prevention!

I viewed MANY educational items on social media and webpages. With continued higher degree weather, it is important to keep the awareness in the forefront beyond National Heatstroke Prevention Day on May 1<sup>st</sup>.



Have a special event or story to share? Please send to [velezc@cobl.us](mailto:velezc@cobl.us)

Heatstroke is one of the leading causes of non-crash, vehicle-related deaths for children. Sadly, 1,010 children have died from heatstroke in a hot car since 1998.

This tragedy is 100% preventable. Help us spread the word.

» Click [here](#) for campaign materials.

## CHILD PASSENGER SAFETY ON SCHOOL BUSES NATIONAL TRAINING



An 8-hour CPS on School Buses National Training will be held in Reno, Nevada, on Friday, July 11.

The Child Passenger Safety on School Buses National Training provides an overview of the use of child safety restraint systems on school buses, with a focus on preschool-aged children and children with disabilities. Instructional videos are incorporated throughout the training. Participants are provided time for hands-on practice. The opportunity in Reno is part of the School Transportation News (STN) EXPO which features nationally recognized instructors and the opportunity to do hands-on practice with representatives of the CSRS and bus seat manufacturers.

Pass this information along to student transporters (school districts, Head Starts, contractors, etc.) in your region—you don't have to be a CPST to attend.

Here is some information if you'd like to explore more: <https://www.cpsboard.org/trainings/training-calendar/>

- **Interested in completing individual online learning modules, rather than the entire training?** Visit the [School Bus Learning Library](#).

# CHILD PASSENGER SAFETY NEWS

## EXPANDING OUR STATEWIDE NETWORK

**TECHNICIANS:** Washington's child passenger safety network is consistently looking for new technicians. If you know of someone interested in becoming, or who you just **know** will make a great technician, refer them to <https://cert.safekids.org/>. The ideal candidate will care deeply about kids and want to make sure they are safe on every ride.

**INSTRUCTORS:** If you know an experienced CPS technician with great presentation skills, enjoys helping others be successful, and a welcoming and approachable nature, suggest they consider becoming a CPST instructor. Visit <https://cert.safekids.org/resources-faqs/forms/becoming-an-instructor-or-technician-proxy> to learn more.

**TECHNICIAN PROXY:** One of the most challenging recertification requirements is obtaining seat sign-offs. A valuable tool is to utilize Proxies in areas where CPST instructors are not readily available. Technician Proxies are able to provide [seat check reviews and sign offs](#) for recertification. They must adhere to the rigorous standards in place for seat check reviews in terms of seat check feedback on communication and technical skill.

After at least six months of CPST certification and working many events to gain extensive hands-on experience, a Child Passenger Safety Technician may consider applying to be a Proxy.

A one-time registration fee of \$25 and a completed application (which includes one testimonial from a Certified Instructor and a second from a Technician or Instructor) are required.

If you are interested in becoming a proxy, visit <https://cert.safekids.org/resources-faqs/forms/becoming-an-instructor-or-technician-proxy> and complete the application.

## TOOLS:

The Center for Injury Research and Prevention (CIRP) at CHOP offers a complete library of car seat education materials for child passenger safety practitioners, parents, and advocates. These child passenger safety tools and resources can be accessed below and include videos, fact sheets, illustrations, charts and reports.

<https://injury.research.chop.edu/child-passenger-safety-tools>

# CHILD PASSENGER SAFETY NEWS

## TRAINING OPPORTUNITIES

### WASHINGTON TRAFFIC SAFETY SUMMIT

Spokane

July 15 – 17, 2025

*(not to be confused  
with the Washington  
Child Passenger  
Safety Summit)*

- We invite you to be a part of the change. Join us at the Traffic Safety Summit in Spokane, Washington, to learn about the Safe System Approach. Together, we can lead the charge to eliminate traffic fatalities and serious injuries in our communities. This event brings together planners, officials, law enforcement, public health professionals, and others committed to making roads safer. We all play a crucial role in this life-saving mission. Hear from national and local experts, share ideas, and explore strategies to reduce traffic deaths and injuries

### KIDS IN MOTION:

Madison,  
Wisconsin

Extended Learning Sessions:  
Wednesday, Aug. 13, 2025

Conference: Thur, Aug.14, &  
Fri Aug.15, 2025

- The only national (in fact, international) conference focused specifically on child passenger safety

## ADDITIONAL IMPORTANT INFORMATION

All invoices for goods received, or services performed on or prior to June 30th, must be received by Cesi Velez, Project Manager, **by July 20th**.

Washington's Child Passenger Safety Program accepts applications for mini-grants each **September**. The reimbursement funds can be used to provide local resources and services; or host a CPST course.

As a Service Provider (mentoring, CEU, seat sign-offs) you must also invoice for services performed prior to June 30<sup>th</sup> by July 20<sup>th</sup>. You can find invoice templates at <https://wacarseats.com/technicians-resources/>

*Thank you for your continued commitment to keeping children safe in and around vehicles.*

Cesi Velez • Project Manager • WA Child Passenger Safety

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